



Louisiana Uniform Local Sales Tax Board

Minutes of the Regular Meeting Thursday, April 25, 2024 {Rescheduled from 4/11/2024} ~ 1:30 PM LAMPERS Building, First Floor Executive Conference Room 7722 Office Park Blvd. Baton Rouge, LA 70809

This meeting will be available via Zoom. Members of the public are encouraged to provide comments to the Zoom chat function. See link below:

<https://us06web.zoom.us/j/82645273670?pwd=cvL4RU18HYCz17FPiyEMul49AP9rnw.1>

Meeting ID: 826 4527 3670 Passcode: 000032

MEMBERS & PROXIES PRESENT (P) / ABSENT (A):

Members:

Dr. Janet Pope, LA School Board Executive Director	<u>A</u>
Mike Ranatza, LA Sheriff's Association Executive Director	<u>A</u>
_____, LA Municipal Association Executive Director (Vacant)	<u>A</u>
Guy Cormier, Police Jury Association of Louisiana Executive Director	<u>A</u>
Amanda Granier, LA School Board Association Appointee – Vice Chairman	<u>P</u>
Shawn McManus, LA Sheriff's Association Appointee	<u>P</u>
Kressy Krennerich, LA Municipal Association Appointee - Chairman	<u>P</u>
Jeffery LaGrange, Police Jury Association of Louisiana Appointee	<u>A</u>

Proxies:

Neshelle S. Nogess, LA School Board Association, Secretary	<u>A</u>
_____, LA Sheriff's Association (Vacant)	<u>A</u>
Romy Samuel, LA Municipal Association	<u>A</u>
David Hall, Police Jury Association of Louisiana	<u>P</u>

STAFF PRESENT:

Clarence Lymon, CPA, Executive Director	<u>P</u>
Dewanna Trask, Sales Tax Analyst	<u>P</u>

OTHERS PRESENT:

Rick Mekdessie
 Andrew Kolb, LULSTB Executive Counsel
 Renee Roberie, Remote Sellers Commission Executive Director
 Darlene Allen, LATA Executive Director
 Administrators participating via the Zoom Web Conferencing platform.

Each member of the Board received the following documents prior to the meeting:

1. Meeting Agenda
2. Meeting Minutes
3. Financial Statements
4. FY 2024 YTD Budget Comparison
5. Bill Payments Report

1. Roll Call

Chairperson Kressy Krennerich called the meeting to order at 1:31 pm. Chairperson Krennerich called the roll, and a quorum (5 members / proxies or more) was not established. The board agreed to hear information and take no action any action items. Items 2, 3, and 4, of the published agenda were discussed briefly.

2. Executive Director's Report

A. Act No. 375 (2023 Regular Session) Update – Single Filing and Remittance System

1. Lookup Tool Hold Harmless Provision – Update
Provisions under Act 375 have been added to the Lookup Tool
2. UELRRAC Nominees (LATA, LRA, LABI & SLCPA) – Update
Rachael Averett has been added to the UELRRAC as the representative appointed by the governor from names provided by the Louisiana Association of Business and Industry.

B. Tax Advisory Proposals Pursuant to PPM No. 50.3:

1. Taxability of Magazines, Newspapers, and Periodicals – Update
LDR has agreed to draft advisory notice. LDR will further meet with RSC and LULSTB on how that will roll out.
2. Groceries/Meals Delivery Services – Update
LDR has agreed to draft advisory notice. LDR will further meet with RSC and LULSTB on how that will roll out.

C. Louisiana Asset Management Pool (LAMP) – Update

Accounts have been established, no funds have been transferred to date, board's accounting firm must set up accounts within the accounting system.

D. TaxWatch API Modification Proposal – Update

Met with TaxWatch. All problems resolved. Need to meet with OTS to amend the agreement between OTS and TaxWatch or set up our own agreement. We have been talking with OTS to see if the board can have its own agreement with TaxWatch.

In negotiations, the vendor agreed to lower the annual increase in fees from 5% to 2.5%. Language was also added per our General Counsel, Andrew Kolb's, suggestion.

E. 7722 Office Park Blvd., Suite 300 Expansion Proposal Update

No final bid has been submitted, but Executive Director Lymon said that he will put an amount in the upcoming budget for the expansion and for furniture.

F. FY 2024-2025 Budget Adoption Schedule

Executive Director Lymon said that the budget is usually presented at the May meeting. Tentatively set dates are May 13, 2024, that the board will publish the public hearing notice for the Proposed Budget; and that June 13, 2024, there is a plan to adopt the budget with amendments or set a special meeting date if needed; and on or before June 30, 2024, the public notice will encompass all these items.

3. Project Manager Position Discussion

- Executive Director Lymon stated that there were considerations for making the Project Manager position a part-time employee, up to 35 hours per week with no benefits.
- The current professional services provisions allow for an agreement up to \$74,999 for the entire contract. Executive Director Lymon said that he is not sure if that amount will be enough to cover the entire project timeline. Above \$75,000, an RFP must be done, consensus seems to suggest that we will need to go over \$75K.
- Executive Director Lymon said that we will identify sites to post the Project Manager announcement.
- Chairperson Krennerich said that we could leave the compensation blank but agreed that we should get the posting ready. Executive Director Lymon said that he will have it on or before the next meeting.

4. Other Business

- The Sheriff's Association has appointed Jessica Knight with the Jefferson Parish Sheriff's Office, effective May 1, 2024, as a proxy for Mike Ranatza, the LA Sheriff's Association Executive Director.
- Chairperson Krennerich announced that the UELRRAC met at their meeting earlier on April 25, 2024, and that they received 3 responses to the RFI. She said that the advisory committee members will evaluate and hope to be scheduling demonstrations from those vendors by the May 9th meeting.

Public Comment

- Board Member Shawn McManus said that his neighborhood was hit by a tornado and thanked those who reached out to him. He requested that we keep all affected in our thoughts and prayers.
- Shawn McManus also announced that his son Ian was awarded the title of Man of the

Year for Southeastern Louisiana University.

Adjournment

The board meeting was adjourned at 1:51 PM.